



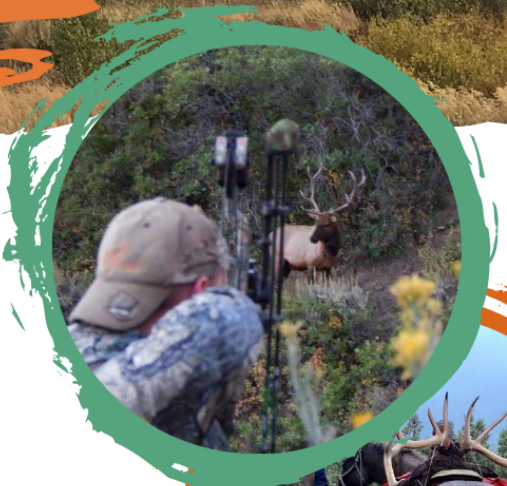
**LOOKING FOR VENDORS FOR  
CRAIG'S FIRST ANNUAL ELK  
CAPITAL EXPO**

**Dates:  
October 6th-7th**

**2-DAY Elk Capital Expo**

**Location: Moffat County Fairgrounds  
640 E Victory Way  
Craig, CO 81625**

**YOU'RE NOT GOING  
TO WANT TO MISS THIS**



**ELK CAPITAL  
EXPO**

**WANT TO  
SPONSOR?!  
CONTACT US AT:  
1-828-458-9043**

# ***PLEASE JOIN US!***



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You are formally invited to take part in Moffat County's First Ever Elk Capital Expo!

The Elk Capital Expo is October 6 - 7 this year in Craig, Colorado. The Elk Capital Expo is a new tradition!

By associating your business with the Expo, your investment will go toward keeping these traditions alive and allowing our team to provide and promote greater opportunities in which the youth, adults, and the county can participate.

Enclosed you will find ways to join in the new tradition by becoming a sponsor of the Elk Capital Expo. If you want to "Bring Your Business to the Expo", please review the following pages and return your completed vendor application; with payment, in the mail by Saturday, July 15th. We may accept applications after the 15th but your chances to get in last minute are reduced.

If you have other questions on sponsorship or Presented By opportunities, please call (828) 458-9043 or e-mail [elkcapitalexpo@gmail.com](mailto:elkcapitalexpo@gmail.com)

We sincerely thank you, and cannot wait to see you at the first ever Elk Capital Expo!



# ***Elk Capital Expo Sponsorship Opportunities***

As a Expo sponsor, your sponsorship will contribute to the promotion of the Expo, entertainment, and event support. **\*Gold, Platinum and Event sponsorship packages are limited!\***

## **Sponsorship Levels are as follows:**

<b>PLATINUM \$2,500 +</b>	<b>GOLD \$1,500 - \$2,499</b>	<b>SILVER \$500 - \$1,499</b>	<b>BRONZE \$200 - \$499</b>
Banner	Banner	Banner	Banner
Recognition at Expo	Recognition at Expo	Recognition at Expo	Recognition at Expo
Handouts at gate	Handouts at gate	Handouts at gate	
Logo on back of sponsorship shirt	Logo on back of sponsorship shirt		
Facebook Ad Promotion	Facebook Ad Promotion		
Radio Ad	Grandstand Presenter		
Beer Garden Presenter			

## **EVENT PRESENTER**


 **Handouts at gate**

 **Recognition at Expo**

 **Banner**

 **Facebook Ad Promotion**

 **Beer Garden Presenter**

 **Logo on back of sponsorship shirt**

 **Radio Ad**

***AND SO MUCH MORE!!!!***



# 2023 SPONSORSHIP APPLICATION

I would like to sponsor the Elk Capital Expo in the following way:

Business Name/Organization: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone #: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_ Fax #: \_\_\_\_\_

Website: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Expo Sponsorship (Please check level):

**Platinum** (\$2,500 +) \_\_\_\_\_

**Prevented By \* (Sponsor Call)**

**Gold** (\$1,500-\$2,499) \_\_\_\_\_

**Silver** (\$500-\$1,499) \_\_\_\_\_

**Banner Only \* \$200.00**

**Bronze** (\$200-\$499) \_\_\_\_\_

\* Banners will be provided by Elk Capital Expo\*

**TOTAL SPONSORSHIP: \$** \_\_\_\_\_

**As a sponsor a banner will be provided for the Expo. Please see next page for Banner Info.**

I \_\_\_\_\_, (name of sponsor), agree to allow the Elk Capital Expo to use the logo for \_\_\_\_\_, (name of sponsor), for any and all purposes related to the Elk Capital Expo and I agree to release Moffat County, its employees, elected officials, and volunteers from any and all liability associated with the use of the logo designated herein. I understand that this logo may be published in the Craig Press, the Moffat County website, Facebook and any other publication, electronic or printed, that the Elk Capital Expo desires to use this logo in.

\_\_\_\_\_  
Signature of Sponsor

\_\_\_\_\_  
Date of signing

If you have questions, please call 828-458-9043. We sincerely thank you for your generous support.

# **VENDOR ACKNOWLEDGEMENT AND WAIVER OF LIABILITY**

## **ELK CAPITAL EXPO**

**Policy:** To provide a variety of concessions and vendors at the Elk Capital Expo while protecting the health and welfare of citizens of and visitors to the Expo and to insure that vendors are in compliance with federal, state, and local laws, ordinances, and regulations.

### **Procedures:**

1. Any group or organization sponsoring or putting on a booth at the Elk Capital Expo shall be solely responsible for its services.
2. All vendors must comply with federal, state, county, and local laws, ordinances, and resolutions pertaining to their said business.
3. Any and all vendors indemnify and hold Moffat County and Elk Capital Expo harmless from any damages to any person or property caused by the operation of vendor services at the Elk Capital Expo, including loss of potential income and/or food spoilage due to an electrical failure and including any claims of food poisoning by consumers.
4. Each vendor will complete and return to the Elk Expo Capital, a signed and completed booth application indicating special needs.
5. Booth deposit will be paid upon receipt of application, the remainder amount will be paid by July 15, 2023.
6. Elk Capital Expo will, upon receipt of application and fees, return confirmation.

### **Commercial or Personal for Profit Businesses:**

7. Commercial or Personal for Profit Vendors will be required to comply with all the state and local laws relating to sales tax collection. Proof of a Colorado Sales Tax license is required upon application for booth space.
8. It is recommended that Commercial or Personal for Profit Food Vendors will be required to carry general liability insurance coverage in the amount of \$100,000.00 per person or \$300,000.00 per occurrence, listing Moffat County as an additionally insured for the period of operation of the booth.
9. All Commercial or Personal for Profit Food Vendors may be subject to inspection by a State of Colorado health inspector. If a vendor is in violation of any state, or local laws, he/she may risk revoking their right to do business at the Elk Capital Expo.

I have read, understood, and agree to the terms herein set forth.

Signature \_\_\_\_\_ Date \_\_\_\_\_

\*\*\* Please note: Applications will not be accepted without signature.

# ELK CAPITAL EXPO

# SPONSOR BANNER



Business Name: \_\_\_\_\_

Business Contact: \_\_\_\_\_ Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Info to be included on the banner: (name, phone, services, website, address, etc...) \_\_\_\_\_

Color preferences: \_\_\_\_\_

## Email Logo and Form to : [dan@identitygraphics.net](mailto:dan@identitygraphics.net)

**Vector file is preferred (.ai, .eps, .pdf), any images must be 300 dpi or greater.**

Banners are full color digital print, images can be included if desired. Banner size is 60" x 36"

For best visibility and readability I recommend to keep it simple. You want your banner to tell people who you are, what you do, and how they can get it. We'll design your banner and send you a proof for approval.

After all approvals are received we will print and deliver to the Elk Capital Expo committee.

**Sketch general ideas for design / layout**



Date Paid: _____
Check # : _____

# Elk Capital Expo Booth Application

## October 6 - 7, 2023

Booths will be set-up starting in the Grand Stands at the Moffat County Fairgrounds on specified dates.

### Method of Payment:

**Deposit:**    Check    Cash    Other                      **Booth Fee:**    Check    Cash    Other

Name of Exhibitor and/or Contact Person: \_\_\_\_\_

Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone #: **(H)** \_\_\_\_\_ **(W)** \_\_\_\_\_ **(C)** \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Fax #: \_\_\_\_\_

Best time to be contacted: \_\_\_\_\_

Type of Enterprise:   Commercial \_\_\_\_\_ Non-Profit \_\_\_\_\_ Other: \_\_\_\_\_

Type of Media or Merchandise - Displaying/Selling/Product: \_\_\_\_\_

\_\_\_\_\_

Non-refundable deposits are \$100/booth, due with application, in the form of cash or check. The Remainder booth fees will be due by July 15, 2023. You may pay the full \$200 at one time.

10' x 10' Outdoor Vendor Booth Spaces Needed: \_\_\_\_\_ X \$200 = \_\_\_\_\_  
# of Booths Total Fee Due

**Date and Time of Arrival:** \_\_\_\_\_

**Special Needs:** One 110 Plug-in may be provided if available; Be prepared to provide your own power, Elk Capital Expo is not liable if the power fails. There will be no water provided.

**\*\*Ask about Specialized Larger Booth options\*\***

Booths will be assigned on a first-come-first-served basis. Please have applications in by July 15, 2023. Any applications received after this date will not be guaranteed a space.

**SET-UP** Vendors may begin setting up after 12:00pm on Thursday. Booths must be set up before 10:00am Friday October 6th. All vehicles must be moved from the vendor area by 9 a.m. Booth space is not transferable. Each vendor must provide his or her own setup, displays and weather protection. This is an indoor/outdoor show, no refunds will be given due to weather. Security patrols are provided during off show hours for outdoor booths, however, Elk Capital Expo is not responsible for theft, damage, or loss. All booths must be picked up by 6:00 p.m. Sunday night (October 8th).

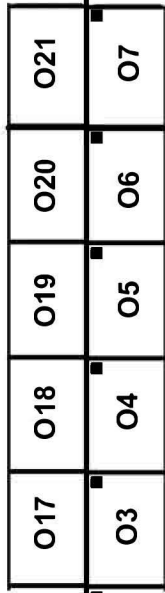
Make Checks payable to ELK CAPITAL EXPO

**For questions for about check payments or more information please contact:**

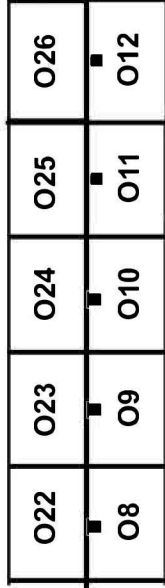
1-(828)-458-9043

or email us at: elkcapitalexp@gmail.com

Moffat County Events



Moffat County Fairgrounds



T. Johnson (828) 458-9043